

**ANNUAL UTILISATION CERTIFICATE**For each year ending 31<sup>st</sup> March, 20.....

Sanction letter No: .....

Project Code: .....

Name of the PI: ..... Designation ..... Department .....

Title of the Project .....

.....

Total Project Cost: Rs.....

\*Certified that out of Rs ..... of grants-in-aid sanctioned during the year..... in favour of ..... under Vide official Letter No..... and Rs: ..... on account of unspent balance of the previous year, a sum of Rs:..... has been utilized for the purpose of ..... for which it was sanctioned and that the balance of Rs . ..... remaining unutilised at the end of the year has been surrendered to AIIMS (vide cheque No..... Dated..... /will be adjusted towards the grants-in-aid payable during the next year i.e. ....

**Budget Breakup Chart**

Sl. No.	Sanctioned Head.	Funds Allocated	Expenditure incurred	Balance as on 31 <sup>st</sup> March ....	Requirements	Remarks
1.	Assets					
2.	Consumables					
3.	Investigations					
4.	Travel					
5.	Contingency					
6.	Miscellaneous					
		(TOTAL)	(TOTAL)	(TOTAL)		

Signature of PI  
with dateSignature of Accounts Officer  
with date